

## Job Title : Junior Investor Relations Manager

Ardian is a world-leading private investment house with assets of US\$125bn managed or advised in Europe, North America, and Asia. The company is majority-owned by its employees. It keeps entrepreneurship at its heart and focuses on delivering excellent investment performance to its global investor base.

Through its commitment to shared outcomes for all stakeholders, Ardian's activities fuel individual, corporate and economic growth around the world.

Holding close its core values of excellence, loyalty and entrepreneurship, Ardian maintains a truly global network, with more than 850 employees working from fifteen offices across Europe (Frankfurt, Jersey, London, Luxembourg, Madrid, Milan, Paris and Zurich), North America (New York, San Francisco and Santiago) and Asia (Beijing, Singapore, Tokyo and Seoul). It manages funds on behalf of more than 1,200 clients through five pillars of investment expertise: Fund of Funds, Direct Funds, Infrastructure, Real Estate and Private Debt.

[www.ardian.com](http://www.ardian.com)

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### Job Description

Part of team managing the Singapore and Korean investor relations and capital raising process for a leading global private markets firm, the Junior Investor Relations Manager will:

- Assist in all aspects of the investor relations and fundraising process with a focus on Singapore and Korea
- Take on responsibilities that will include :
  - o identifying and tapping the prospective investors,
  - o coordinating and participating in the fundraising process,
  - o creating and managing a strong reputation by demonstrating clear, accurate and confident communications with the existing investors and the new potential investors,
  - o developing ideas and strategy for improving investor relations and increasing the effectiveness of communications with the current and potential investors,
  - o maximizing retention of assets through regular and proactive communication with clients re: fund updates, market developments, fund performance and client investments,
  - o analyzing and presenting financial trends, business outlook, competitor behavior and anything else that could impact the business,
  - o providing client support services,
  - o preparing and updating investor presentations

## Minimum Qualifications

- Top academic performance from leading universities;
- The candidate should possess a broad set of quantitative, qualitative and interpersonal skills, and be a strong team player. He/she should be able to critically assess an industry's competitive dynamic, cyclicality, and profit pools; a target company's current competitive position, operational performance and future earnings capacity; and customer and/or supplier relationships.
- Ideally the candidate would have prior experience in an investment bank/corporate advisory/private equity/consulting position;
- Strong proficiency in Microsoft Word, Excel and PowerPoint is essential;

## Application

If interested, kindly email an English resume to [yunjin.cho@ardian.com](mailto:yunjin.cho@ardian.com) titled "Jr. IRM Application - Name - School".

Deadline to apply: Open position until filled